



Progress | Hospitality | Growth

MONTGOMERY COUNTY CONVENTION FACILITIES AUTHORITY  
BOARD OF DIRECTORS

Executive Committee Meeting

Tuesday, January 28, 2025 | 12:00 noon – 1:30 p.m.  
Dayton Convention Center, MCCFA Conference Room, 2<sup>nd</sup> Floor,  
22 E. Fifth Street, Dayton, OH 45402

AGENDA

- |      |   |             |
|------|---|-------------|
| I.   | Roll Call – Call Meeting to Order   | Action      |
| II.  | Approval of Minutes of the December 16, 2024 Meeting  | Action      |
| III. | Executive Session – The committee will adjourn to executive session to: (1) consider the purchase of certain real and personal property for public purposes, pursuant to the authority set out at Ohio Revised Code Section 121.22(G)(2); and (2) consider the employment or compensation of a public employee or official, pursuant to the authority set out at Ohio Revised Code Section 121.22(G)(1). Upon conclusion of the executive session, the committee will reconvene its public meeting. |             |
| IV.  | Discuss and Recommend Action on the 2024 Performance Evaluation and 2025 Compensation Package for the MCCFA Executive Director/CEO  | Action      |
| V.   | Other Business  | Information |
| VI.  | Next Meeting Date: Tuesday, March 26, 2025, 12 noon   | Information |
| VII. | Adjournment   | Action      |

For Additional Information, Contact [TLeeman@montgomerycountycfa.org](mailto:TLeeman@montgomerycountycfa.org)



Progress | Hospitality | Growth

MONTGOMERY COUNTY CONVENTION FACILITIES AUTHORITY  
BOARD OF DIRECTORS

EXECUTIVE COMMITTEE

Meeting Minutes

Monday, December 16, 2024 | 2:00 p.m.

Dayton Convention Center, MCCFA Conference Room and  
Electronic/Telephonic Means  
22 E. Fifth Street, Dayton, OH 45402

**COMMITTEE MEMBERS PRESENT**

Mike Stevens, Chairperson; Belinda Kenley, Vice Chairperson; Amy Schrimpf, Secretary

**COMMITTEE MEMBERS ABSENT**

None

**STAFF**

Vicki Giambrone, CBD Advisors; Teri Lemman, MCCFA Executive Assistant

**I. Call to Order**

After roll call, Chairperson Stevens called the meeting to order at 2:00 p.m.

**II. Approval of the November 21, 2024 Meeting Minutes**

Chairperson Stevens requested comments or corrections to the November 21, 2024 Executive Committee meeting minutes. Hearing none, he called for a motion.

**MOTION:** It was moved by Vice Chairperson Kenley, seconded by Secretary Schrimpf, and unanimously voted to approve the November 21, 2024 meeting minutes as presented.

**III. Executive Session**

Chairperson Stevens said an executive session is needed to consider the Executive Director/CEO's compensation.

**MOTION:** It was moved by Vice Chairperson Kenley to adjourn to executive session to consider the employment or compensation of a public official, pursuant to the authority set out at Ohio Revised Code Sections 121.22(G)(1).

The motion was seconded by Secretary Schrimpf and approved unanimously by roll call vote. Ms. Lemman was excused from the executive session, and Ms. Giambrone remained.

**MOTION:** It was moved by Secretary Schrimpf, seconded by Vice Chairperson Kenley, and approved unanimously by roll call vote to return to public session.

**IV. Discuss Process for Executive Director/CEO 2024 Evaluation and 2025 Compensation Package for January 2, 2025 MCCFA Board of Directors Meeting**

The Executive Committee agreed to present its recommendation to the Board of Directors at its January 2, 2025 meeting.

**V. Other Business**

No other business was presented.

**VI. Next Meeting Date**

The next regularly scheduled meeting of the Executive Committee is January 28, 2025.

**VII. Adjournment**

**MOTION:** It was moved by Secretary Schrimpf, seconded by Chairperson Stevens, and unanimously approved to adjourn the meeting.

The meeting adjourned at 2:33 p.m.

**CERTIFICATE**

The undersigned Chairperson of the Executive Committee of the Board of Directors of the Montgomery County Convention Facilities Authority hereby certifies that the foregoing is a true copy of the minutes of the December 16, 2024 meeting of the Executive Committee of the Board of Directors of said Convention Facilities Authority, as approved by the Executive Committee on January 28, 2025.



\_\_\_\_\_  
Mike Stevens, Chairperson, Board of Directors  
Montgomery County Convention Facilities  
Authority