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MONTGOMERY COUNTY CONVENTION FACILITIES AUTHORITY
BOARD OF DIRECTORS

Governance Committee

Monday, December 23, 2024 | 1:30 p.m.

By Telephonic/Electronic Means

AGENDA

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| I. | Roll Call – Call Meeting to Order | Action |
| II. | Review and Approve Minutes of August 28, 2023 Meeting | Action |
| III. | Discuss and Recommend Action on Changes to Board Officer Terms | Action |
| IV. | Other Business | Information |
| V. | Next Meeting Date: To Be Determined | Information |
| VI. | Adjournment | Action |

For Additional Information, Contact TLeeman@montgomerycountycfa.org



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**MONTGOMERY COUNTY CONVENTION FACILITIES AUTHORITY
BOARD OF DIRECTORS**

Governance Committee Meeting Minutes

August 28, 2023 | 9:00 a.m.

Via Telephonic/Electronic Means and In-Person, MCCFA Conference Room,
Dayton Convention Center, 22 E. Fifth St., Dayton, OH 45402

COMMITTEE MEMBERS PRESENT: Tom Whelley, Committee Chairperson; Jacquelyn Powell; Michael Roediger

COMMITTEE MEMBERS EXCUSED: None

STAFF: Pam Plageman, MCCFA Executive Director/CEO; Teri Lemman, MCCFA Executive Assistant

GUESTS: None

I. Roll Call – Call Meeting to Order

With all committee members present, Mr. Whelley called the meeting to order at 8:58 a.m.

II. Review and Approve Minutes of June 26, 2023 Meeting

Mr. Whelley asked for comments and edits to the June 26, 2023 meeting minutes. Hearing none, he asked for a motion to approve.

MOTION: It was moved by Ms. Powell, seconded by Mr. Roediger, and unanimously voted to approve the June 26, 2023 meeting minutes as presented.

III. Discuss and Recommend Action on Board Treasurer Position

Mr. Whelley spoke to Ms. Lofton about accepting the Treasurer position and chairing the Finance Committee. Ms. Lofton told Mr. Whelley that the invitation is under review with the City of Dayton legal counsel to ensure there is no conflict of interest. She may be willing to become chairperson of the Finance Committee without a Treasurer designation. Mr. Whelley asked the committee members for input and to consider Ms. Lofton, Mr. Reynolds, or Mr. Weckesser as Treasurer and/or Finance Committee chairperson, including the idea that a Treasurer may not be needed if a member of the Board is designated as Finance Committee chairperson. Ms. Plageman announced that Mr. Weckesser intends to resign from the Board, and Board Chairperson Stevens is asking Mr. Weckesser to stay through the end of the year. Mr. Roediger

and Ms. Powell were in agreement with either Ms. Lofton or Mr. Reynolds chairing the Finance Committee, and they agreed a Treasurer position would not be needed. Mr. Whelley will follow-up with Mr. Reynolds and Ms. Lofton regarding their interest.

IV. Discuss and Recommend Action on Committee Assignments

Mr. Whelley said Mr. Gore and Mr. Reynolds have no committee assignments. A committee assignment is not required to serve as a Board member. The committee reviewed the current assignments. Ms. Plageman said Ms. Donahoe is leaving the DCC GM position and will no longer be on the Marketing & Branding Committee. Mr. Gore may be a good candidate for the Operations Committee if he has available time. Ms. Powell expressed interest in stepping down from the Governance Committee, and it was agreed that Mr. Reynolds would be a good candidate. Mr. Whelley will contact Mr. Gore and Mr. Reynolds about their interest.

V. Discuss and Recommend Action on Strategic Plan Revision Process

Mr. Whelley said Board Chairperson Stevens asked if the Governance Committee could suggest a process for reviewing and updating the Five-Year Strategic Plan, and he asked for the committee's input. Ms. Plageman suggested that the committee could receive and identify the change and clarify the rationale before submitting changes to the full Board for approval. The committee expressed approval of this role.

VI. Review and Recommend Action on Upcoming Board Term Reappointments

Mr. Whelley reported that Ms. Lofton and his appointments expire on 12/31/2023, and Mr. Weckesser's position will need to be filled. Mr. Whelley asked Ms. Lemman to check on Mr. Gruner's expiration date. (Update following meeting: Mr. Gruner's term expires on 12/31/2023.) Ms. Lofton and Mr. Weckesser are appointed by the city, and Mr. Gruner is appointed by the county. Ms. Powell suggested that the Board have more of a role with reappointments and nominations, and Mr. Roediger and Mr. Whelley agreed, including a replacement for Mr. Weckesser. Ms. Powell recommends a hotelier with direct knowledge of the convention industry be added to the Board, and Ms. Plageman agreed that a hotel owner-developer would be a strong addition. The Board should give consideration to businesses that benefit from having a strong convention center. Ms. Powell and Ms. Plageman agreed to talk following the meeting. The Board will be informed of this recommendation at the September 7 Board meeting.

VII. Other Business

None.

VIII. Next Meeting Date

Mr. Whelley announced the next meeting date is October 23, 2023, at 9:00 a.m.

IX. Adjournment

The meeting adjourned at 9:23 a.m.

CERTIFICATE

The undersigned Chairperson of the Governance Committee of the Montgomery County Convention Facilities Authority hereby certifies that the foregoing is a true copy of the minutes of

the August 28, 2023 meeting of the Board of Directors of said Convention Facilities Authority, as approved by the Governance Committee on December 23, 2024.



Tom Whelley
Chairperson, Governance Committee
Montgomery County Convention Facilities Authority