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MONTGOMERY COUNTY CONVENTION FACILITIES AUTHORITY
BOARD OF DIRECTORS

REGULAR MEETING

Thursday, November 2, 2023
Dayton Convention Center, 22 E. Fifth St., Dayton, OH – Room 208 | 4:00 p.m.

AGENDA

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| I. | Roll Call – Call Meeting to Order | Action |
| II. | Approval of Minutes of the September 7 and October 11, 2023 Meetings | Action |
| III. | Introduction of New DCC General Manager Michael King | Information |
| IV. | Reports and Communications | |
| A. | Executive Committee | |
| i. | Update Regarding Executive Director Evaluation Process | Information |
| B. | Finance Committee | |
| i. | Review and Approve Estimated JLL Contract Extension | Action |
| ii. | Review and Approve New Point of Sale Software Lease Option | Action |
| iii. | Review and Approve Garland Exterior Painting Remedy Quote | Action |
| iv. | Review and Approve Passenger Elevator Repairs | Action |
| v. | Review and Approve Return Air Fan Repair | Action |
| C. | Governance Committee | |
| i. | Board Member Updates | Information |
| D. | Fiscal Officer Report, Sean Fraunfelter, Fiscal Officer | |
| i. | Receive and Approve August 2023 DCC/ASM Financial Report | Action |
| ii. | Receive and Approve September 2023 CFA Financial Report | Action |
| iii. | Receive DBE Report (June-September 2023) | Information |

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| E. | Executive Director Report – Pam Plageman, ED/CEO | |
| | i. Five-Year Strategic Plan-Flip Book/Published | Information |
| | ii. DCC General Manager Update | Information |
| | iii. 2023 Hotel Lodging Tax Update | Information |
| V. | Executive Session – The Board will adjourn to executive session to consider the purchase of certain real and personal property for public purposes, pursuant to the authority set out at Ohio Revised Code Sections 121.22(G)(2). Upon conclusion of the executive session, the Board will reconvene its meeting of the Board of Directors. | |
| VI. | Other Business | |
| VII. | Next Meeting Date & Holiday Reception: December 7, 2023, 3:00 p.m.,
Room 208 | Information |
| VIII. | Adjournment | Action |

For Additional Information, Contact TLeeman@MontgomeryCountyCFA.org | 937-535-5309



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**MONTGOMERY COUNTY CONVENTION FACILITIES AUTHORITY
BOARD OF DIRECTORS**

Special Meeting Minutes

October 11, 2023 | 3:00 p.m.

Room 208 | Dayton Convention Center, 22 E. 5th Street, Dayton, OH 45402

BOARD OF DIRECTORS

PRESENT: Mike Stevens, Chairperson; Belinda Kenley, Vice Chairperson; Amy Schrimpf, Secretary; LaShea Lofton; Paul Gruner; Kevin Weckesser; Jeff Gore; Walter Reynolds

ABSENT: Jacquelyn Powell; Jeff Gore (all with notice)

STAFF

Pam Plageman, MCCFA Executive Director/CEO

Sean Fraunfelter, MCCFA Fiscal Officer

Vicki Giambrone, CBD Advisors

Shannon Martin, Bricker Graydon

Teri Lemman, MCCFA Executive Assistant

GUESTS

None

I. Roll Call

Ms. Lemman called the roll. With a quorum present, Chairperson Stevens called the meeting to order at 3:00 p.m.

II. Executive Session

Chairperson Stevens said there were matters before the Board for Executive Session. A motion was requested by Chairperson Stevens.

MOTION: It was moved by Vice Chairperson Kenley to adjourn to Executive Session to consider the purchase of certain real and personal property for public purposes, pursuant to the authority set out at Ohio Revised Code Sections 121.22(G)(2).

The motion was seconded by Mr. Reynolds. After a roll call vote, the Board voted unanimously to adjourn to executive session and excused all guests.

MOTION: After motion by Secretary Schrimpf, second by Mr. Reynolds, and a roll call vote, the Board unanimously voted to return to open session.

II. Reports and Communications

A. Executive Director Report, Pam Plageman, MCCFA Executive Director/CEO

i. Establishment of Hotel Facilities Project Fund

In response to a member's question, Ms. Martin said the Resolutions will be numbered, dated, and formatted for signature after the Board's approval. Chairperson Stevens requested discussion or a motion.

MOTION: It was moved by Secretary Schrimpf to adopt the Resolution to Establish a Hotel Facilities Project fund as presented. The motion was seconded by Mr. Reynolds, and Chairperson Stevens called for a roll call vote. After roll call, the Board voted unanimously to adopt the Resolution.

ii. Reimbursement Resolution

Chairperson Stevens requested discussion or a motion.

MOTION: It was moved by Mr. Reynolds to adopt the Reimbursement Resolution as presented. The motion was seconded by Vice Chairperson Kenley, and Chairperson Stevens called for a roll call vote. After roll call, the Board voted unanimously to adopt the Resolution.

iii. Consideration of Hotel Facilities Projects

The Board took no action on this agenda item.

V. Other Business

Ms. Plageman reminded the Board of the DCC's 50th Anniversary & Business Community Preview to be held on November 1, from 4:00-6:00 p.m.

VI. Next Meeting Date

Chairperson Stevens announced that the next Regular Board Meeting will be held on November 2, 2023, beginning at 4:00 p.m., in Room 208.

VII. Adjournment

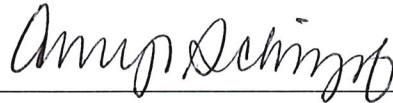
Hearing no further business, Chairperson Stevens requested a motion to adjourn.

MOTION: It was moved by Secretary Schrimpf, seconded by Mr. Reynolds, and voted unanimously to adjourn the meeting.

The meeting adjourned at 4:10 p.m.

CERTIFICATE

The undersigned Secretary of the Board of Directors of the Montgomery County Convention Facilities Authority hereby certifies that the foregoing is a true copy of the minutes of the October 11, 2023 special meeting of the Board of Directors of said Convention Facilities Authority, as approved by the Board on November 2, 2023.



Amy Schrimpf, Secretary, Board of Directors
Montgomery County Convention Facilities Authority