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**MONTGOMERY COUNTY CONVENTION FACILITIES AUTHORITY  
BOARD OF DIRECTORS**

**Executive Committee Meeting**

Tuesday, March 28, 2023 | 12:00 noon – 1:30 p.m.  
Dayton Convention Center, MCCFA Conference Room, 2<sup>nd</sup> Floor,  
22 E. Fifth Street, Dayton, OH 45402

AGENDA

- |       |   |             |
|-------|---|-------------|
| I.    | Roll Call – Call Meeting to Order   | Action      |
| II.   | Approval of Minutes of the January 31, 2023 Meeting   | Action      |
| III.  | Executive Session – The committee will adjourn to executive session to consider the purchase of certain real and personal property for public purposes, pursuant to the authority set out at Ohio Revised Code Sections 121.22(G)(2). Upon conclusion of the executive session, the committee will reconvene its regular committee meeting. |             |
| IV.   | New Officer Orientation   | Information |
| V.    | Review and Take Action on Executive Director 2023 Bonus Goals   | Action      |
| VI.   | Other Business  | Information |
| VII.  | Next Meeting Date: May 30, 2023, 12 noon – 1:30 p.m., at MCCFA Conference Room, Dayton Convention Center  | Information |
| VIII. | Adjournment   | Action      |



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**MONTGOMERY COUNTY CONVENTION FACILITIES AUTHORITY  
EXECUTIVE COMMITTEE**

Meeting Minutes

January 31, 2023 | 12:00 noon

Dayton Convention Center, MCCFA Conference Room  
22 E. Fifth Street, Dayton, OH 45402

**PRESENT**

Walter Reynolds, Chairman; Mike Stevens, Vice Chairman; Belinda Kenley, Secretary; Pam Plageman, MCCFA Executive Director/CEO (by video); Teri Lemman, MCCFA Executive Assistant

**I. Call to Order**

Chairman Reynolds called the meeting to order at 12:20 p.m. and Ms. Lemman called the roll.

**II. Approval of the November 29, 2022 Minutes**

Chairman Reynolds asked the members of the Board for edits to the November 29, 2022 Executive Committee meeting minutes. Hearing none, he called for a motion.

**MOTION:** It was then moved by Secretary Kenley, seconded by Vice Chairman Stevens, and unanimously voted to approve the November 29, 2022 meeting minutes as presented.

**III. Executive Director Quantitative Goals**

Chairman Reynolds presented a draft of the Executive Director's bonus metrics for 2023 (attached). Percentages have been recalculated, which were reviewed with Ms. Plageman. He also said the review process will begin in October rather than December to give the Board sufficient time to obtain feedback and conduct the evaluation. (A copy of the Executive Compensation Process is attached.)

**IV. Strategic Planning**

Ms. Plageman previewed the Board/Retreat agenda and strategic planning exercises planned for the February 2, 2023 meeting, including a copy of the draft Vision and Mission statements (attached). She also informed the Board that Jane Dockery has been secured as the Board's consultant and facilitator for strategic planning. (Quote and Qualifications attached.)

**V. Executive Session**

Chairman Reynolds asked if there were matters before the committee requiring executive session. Hearing yes, he called for a motion to convene the executive session.

**MOTION:** It was moved by Chairman Reynolds, seconded by Ms. Kenley, and unanimously voted to approve the executive session for the following purposes: 1) consider the purchase of certain real and personal property for public purposes, pursuant to the authority set out at Ohio Revised Code Sections 121.22(G)(2); and 2) consider the employment or compensation of a public employee or official. Upon conclusion of the executive session, the committee will reconvene its regular committee meeting.

After a roll call vote, the Board adjourned to executive session and excused all guests except for Ms. Plageman for the compensation discussion. Ms. Lemman remained in the room for the real property discussion.

**MOTION:** After motion, second and a roll call vote, the committee unanimously approved to return to open session.

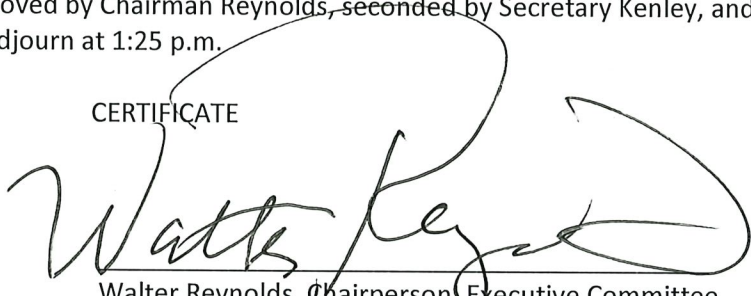
**VI. Other Business**

Ms. Lemman presented the committee with a progress report regarding the Board governance improvements (attached).

**VII. Adjournment**

**MOTION:** It was then moved by Chairman Reynolds, seconded by Secretary Kenley, and unanimously voted to adjourn at 1:25 p.m.

CERTIFICATE

A large, stylized handwritten signature in black ink, appearing to read "Walter Reynolds". The signature is written over a horizontal line.

Walter Reynolds, Chairperson, Executive Committee  
Montgomery County Convention Facilities Authority