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MONTGOMERY COUNTY CONVENTION FACILITIES AUTHORITY
BOARD OF DIRECTORS

Executive Committee Meeting

Tuesday, January 31, 2023 | 12:00 noon – 1:30 p.m.
Dayton Convention Center, MCCFA Conference Room, 2nd Floor,
22 E. Fifth Street, Dayton, OH 45402

AGENDA

I.	Roll Call – Call Meeting to Order	Action
II.	Approval of Minutes of the November 29, 2022 Meeting	Action
III.	Executive Director Quantitative Goals	Discussion
IV.	Strategic Planning	
	a. Agenda and planning for February 2, 2023 Regular Board meeting and retreat	Discussion
	b. Follow-up regarding Board resources for effective governance	Discussion
IV.	Executive Session – The committee will adjourn to executive session to: (1) consider the purchase of certain real and personal property for public purposes, pursuant to the authority set out at Ohio Revised Code Sections 121.22(G)(2); and (2) consider the employment or compensation of a public employee or official. Upon conclusion of the executive session, the committee will reconvene its regular committee meeting.	
V.	Other Business	Information/Action
VI.	Next Meeting Date: March 28, 2023, 12 noon – 1:30 p.m., at MCCFA Conference Room, Dayton Convention Center	Discussion
VII.	Adjournment	

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MONTGOMERY COUNTY CONVENTION FACILITIES AUTHORITY
EXECUTIVE COMMITTEE

Meeting Minutes
November 29, 2022 – 12:00 p.m.
In Person, Coco's Bistro

Present: Walter Reynolds, Chair, Mike Stevens, Belinda Kenley, Pam Plageman
Guest: Vicki Giambrone

Call to Order
Mr. Reynolds called the meeting to order at 12:05 p.m. and Ms. Plageman called the roll.

Approval of the September 27, 2022 Minutes
Mr. Reynolds asked the members of the Board if they had any edits to the minutes, and hearing none, he called for a motion.

> **MOTION**: It was then moved by Ms. Kenley and seconded by Mr. Stevens unanimously voted "to approve the September, 2022 meeting minutes as presented."

Radisson Closure Mitigation Plan Update
Ms. Plageman shared that Kelli Donahue and the ASM Global team is working on a mitigation strategy to address the challenges presented by the Radison Closure. She shared examples from other Centers that had experienced similar disruptions. She indicated that incentives may be necessary including transportation. Ms. Plageman shared that she has asked Messer to accelerate the 3rd floor refresh so that ASM and CVB have additional options to attract local business. She said she is also asking for local business support from groups like the Chamber. If those groups hold a meeting or two at the DCC it could spur others.

Board Strategic Planning and Development
Ms. Plageman shared that the Board will have great representation at the PCMA Conference in Columbus and will have time to talk to Don Brown who runs the Franklin County CFA.

She then presented the revised 2023 meeting schedule for input and feedback. She reported that the retreat would be during the time of the regularly scheduled meeting. She said the schedule would be presented to the board at the December meeting. Mr. Stevens suggested that the retreat be at an offsite location. The group discussed that suggestion and will look at options including keeping it the DCC. Mr.

Stevens also suggested the need for a facilitator. The group asked Ms. Plageman and Ms. Giambrone to identify a few names.

Next Ms. Plageman presented the request from Board members to have greater access to the Board organizational documents and policies. Currently, she reported all documents such as minutes and agendas, are available on the website. The members discussed options used by other public bodies such as tablets and other screens at meetings. Ms. Plageman stated she would look into those options and get pricing and will also discuss it with legal counsel to see how best to move forward.

Mr. Reynolds suggested that Ms. Plageman have her assistant put together a review of Board meeting attendance for the year. He also asked Ms. Giambrone to look at reappointments so the Board could be proactive.

Ms. Plageman presented a draft of the updated mission and vision statements and stated that this will be an agenda topic at the Board Retreat.

Ms. Plageman then presented her 2022 Performance Review Self-Evaluation as requested by the Executive Committee. She also presented her performance to the performance-based bonus goals.

Executive Session

Chairman Reynolds asked whether there were matters before the Executive Committee for executive session. Hearing yes, a motion was made.

> **MOTION:** It was then moved by Ms. Kenley, seconded by Chairman Reynolds, and unanimously approved to adjourn to executive session for the purpose of consideration of the employment or compensation of a public employee or official. Chairman Reynolds stated no cation would be taken.

After a roll call vote, the Board adjourned to executive session and excused all guests except for Ms. Giambrone. MOTION: After motion, second and a roll call vote, the Board unanimously approved to return to open session.

Adjournment

> **MOTION:** It was then moved by Mr. Stevens, seconded by Ms. Kenley to adjourn at 1:30 p.m.

CERTIFICATE

Walter Reynolds, Chairperson, Executive Committee
Montgomery County Convention Facilities Authority