MONTGOMERY COUNTY CONVENTION FACILITIES AUTHORITY

HOTEL LODGING TAX RETURN



ACCOUNT NO.

CFA -

PERIOD

From Mo

HOTEL NAME

20

To

20

HOTEL ADDRESS

Montgomery County Convention Facilities Authority

Dayton Convention Center/CFA FINANCE DEPT.

22 East Fifth Street

Dayton, Ohio 45402

937-535-5309

www.montgomerycountycfa.org

MONTHLY OCCUPANCY REPORT

**PLEASE COMPLETE**

I hereby certify that the information and statements contained herein and in any schedules of exhibits attached are true and correct to the best of my knowledge.

SIGNATURE

PRINTED NAME OF SIGNATURE

TITLE

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | GROSS RENTS |  |  |
| 2 | PERMANENT GUEST EXEMPTIONS |  |  |
| 3 | CERTIFICATE EXEMPTIONS  (attach exemption certificate) |  |  |
| 4 | TOTAL EXEMPT RENTS  (add lines 2 and 3) |  |  |
| 5 | TAXABLE RENT  (line 1 minus line 4) |  |  |
| 6 | 3% OF TAXABLE RENTS |  |  |
| 7 | TAX COLLECTED |  |  |
| 8 | **TOTAL TAX DUE**  (larger of lines 6 or 7) |  |  |

|  |  |
| --- | --- |
| TOTAL NUMBER OF ROOMS AVAILABLE TIMES DAYS OF THE MONTH |  |
| TOTAL NUMBER OF ROOMS SOLD |  |
| TOTAL PERCENTAGE OF OCCUPANCY | % |

DATE

To submit form and pay by check:

Mail to: MONTGOMERY COUNTY CONVENTION FACILITIES AUTHORITY

DAYTON CONVENTION CENTER/CFA FINANCE DEPARTMENT

22 EAST 5TH STREET

DAYTON, OH 45402

Tax return must be filed on or before the last day of each month following the month being reported.

Promptly notify the MCCFA/ FINANCE DEPARTMENT

of any change in ownership, change in name, or change in address by emailing: [tlemman@montgomerycountycfa.org](mailto:tlemman@montgomerycountycfa.org)

Rev July 2022